

March 18, 2024

Rocky Ford, Colorado

The Board of Directors of the Rocky Ford Rural Fire Protection District of Otero County, Colorado met at the Rocky Ford Public Safety Building, Rocky Ford, Colorado, on March 18, 2024 at the hour of 5:00 P.M. The following persons were present, namely:

Present were Directors: Herman, Weiss, and Bond. Budget Officer Kelcie Proctor and Chief Gonzales were also present. Absent from meeting were Directors Simmons and Garcia.

Meeting was called to order at 5:17 P.M. at the Rocky Ford Public Safety Building by Director Herman.

The previous meeting minutes from February 19, 2024 were reviewed and approved as written. A motion was made by Director Weiss and seconded by Director Bond to approve the minutes as written. Motion Passed.

The monthly financials were then reviewed. First National Bank money market: \$57,132.45, Community Banks money market: \$103,193.85, Community Banks CD#5736: \$61,635.59, Community Banks CD#1301287: \$52,190.93, and First National Bank checking \$271,220.97. The total percent spent of budget income was 65.60%. A motion was made by director Bond and seconded by Director Weiss to approve the monthly financials. Motion Passed.

The board then reviewed the monthly bills. A motion was made by Director Weiss and seconded by Director Bond to pay the monthly bills, as well as the previous month bill from Muth Welding. Motion Passed.

The Pension board met recently. Director Bond noted that financially the financial status of the accounts looks solid. At their next meeting they will discuss increasing the monthly payment for retirees. He also thanked Ray for getting the grant funds to increase the balance in the account.

No quarterly timeline to report.

No action on mill levy or election.

Ray will meet with a developer in April for the website.

Kelcie looked into the credit card options at First National Bank. It seems that each card option wants an "owner" – someone who is responsible for the card and inputting all their personal information. A government credit card might be an option. It was also discussed that while the wildland crew was out on deployment the debit card had reached its daily limit of \$3,000 and one member had to use their personal credit card for a purchase. A motion was made by Director Bond and seconded by Director Weiss to increase the daily limit on the debit card to \$5,000 if approved by the bank and to also have Kelcie get signed up for text alerts/verifications for the card. Motion Passed

Kelcie then brought up the condition of the storage closet. Does it leak still? She would like to get documents stored back in there. Ray mentioned that the security lock on the door was connected through the Wi-Fi network and the City of Rocky Ford could deny access to the sever connection not allowing the rural district to get into the closet to retrieve their files. He also noted that the closet hasn't leaked since the previous incident, but wasn't sure if it wouldn't leak again.

Ray asked how the title processing was coming along since he no longer had access to records at the County Clerk office. Director Herman said he was working on things and needed to physically meet with

Shannon at the Clerk's office to pickup documents. He needs two representatives (1 city and 1 rural district) and letters of approval to get the titles for the command vehicles switched. Currently the titles that are in question are: Engine 4, Old Engine 3 (donated to Kim), old rescue, Explorer, new Engine 3, and Ladder 1. Ray recommended adding Andy Hartless and Josh Phief to the letter of authorization. Director Herman then asked what needed to be done to fix the issues with the printer and Kelcie not being able to print checks during the monthly meetings. Ray noted that the city had changed the server IP address and constantly does, so he recommended the rural district get their own internet/network for their meeting room. That way the board could conduct business as usual, and the fulltime personnel could conduct business when the City shuts off all access to the server. He provided a few quotes from HomeSync Security. Kelcie called Brett the owner to get a bit more information and explanation on the quotes. He also noted that he was put on administrative leave per the City Manager's request, and all electronic access was denied causing little to no business being able to get completed. He noted that due to all the insane events occurring there are four employees currently looking for different jobs and he is having to work on damage control now to try and get them to stay. Tanker 2 needs pump repairs and Ladder 1 needs pump packing done.

A motion was made by Director Miles and seconded by Director Weiss to pay Seth Yeary for the purchase he made with his personal credit card while on deployment. The total to pay him was \$225.56 for truck repair parts and a toolset at Home Depot. Motion Passed.

There being no further business, the meeting was adjourned at 7:42 p.m. Director Weiss made a motion for adjournment and Director Bond seconded. Motion Passed.

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Secretary Rick Weiss